

## Technical Manufacturing Associate

Situated in Southern California, Zymo Research Corporation is a privately owned biotechnology company that has gained recognition for its top quality products in nucleic acid purification and analysis. Most recently, Zymo Research has been noted for its ground-breaking products in the growing field of Epigenetics by being a recipient of the Frost and Sullivan 2010 North American Product Quality Leadership Award for Epigenetics. For further information about Zymo Research Corp., please visit [www.ZymoResearch.com](http://www.ZymoResearch.com).

### **Summary/Contribution of Position:**

The Technical Manufacturing Associate is responsible for conducting quality control tests on various chemicals, buffers, and other product related components in addition to the manufacturing/assembly of Zymo Research Products according to set Standard Operating Procedures (SOPs).

### **Essential Duties and Responsibilities**

These responsibilities include but are not limited to the following:

#### **1. Quality Control**

- Initiate and implement appropriate experiments according to the SOP in order to accept or reject the release of product(s) and other related product components.
- Manufacturing of small batch buffers and chemicals according to SOPs
- Keep a clear, complete and accurate account of all manufacturing and product Quality control testing through the appropriate use of Batch Data Records, lab notebooks, summary reports, and work order documentation.

#### **2. Kit Assembly:**

- Pull products from inventory and assemble components into kits and kit sub-assemblies using quality system documents. (These tasks will be carried out under supervision until area supervisor determines that competency has been demonstrated.)
- Label components and kits accurately, under supervision.

#### **3. Dispensing of Chemicals and Buffers:**

- Setup and operation of the semi-automated dispensing, capping and labeling equipment.
- Documentation of processes, lot numbers, and batch records.
- Assist in monitoring inventory of supplies needed for product assembly.
- Maintenance of equipment

### **Qualifications:**

- The position requires an Associates Degree in a science-related field
- Candidates with experience in calculating and making solutions/buffers will be preferred.
- Two or more years of experience in a manufacturing environment in the biotech, pharmaceutical, diagnostics, food, or chemical industry.
- Some experience working in a scientific environment with exposure to various production and packaging equipment.
- Ability to work quickly and accurately

### **Physical:**

- Manual dexterity to assemble kits and dispense product.
- Ability to frequently move objects weighing up to 30 -40 pounds.
- Ability to stand for several hours at a time.

Salary is competitive and commensurate on experience. Additionally, we offer a generous bonus plan and a complete medical/dental and vision package.

To apply for this position, send a curriculum vitae, and the names, telephone numbers, and addresses of three references to [jobs@zymoresearch.com](mailto:jobs@zymoresearch.com)